

## ESC Guidelines for Industry@ ESC Asia with APSC & AFC

#### Congratulations

You have decided to partner the ESC Asia with APSC & AFC from 4 to 5 December 2020.

Over these 2 days, you will have a unique opportunity to exchange with leading cardiologists from across the globe.

We look forward to working closely with you over the coming weeks towards a rich and innovative ESC Asia with APSC and AFC.

#### Thank you for reading these Guidelines

Please note that a successful application for participation at ESC Congresses & Events implies an acceptance of the requirements contained within these ESC Guidelines and any updates posted on http://www.escexhibition.org/ESCAsia2020

This web address should be a main reference source in your preparations. The website will provide you with updates, application forms, key dates, don't miss information, technical specifications and much more... Bookmark it now!

Each Industry Partner is responsible for sharing the address of the ESC Industry portal with their agencies or contractors and providing them with the necessary information for exhibition preparations.

#### **Blackout times and Parallel activities**

We kindly ask that all our Industry Partners refrain from holding parallel activities which are not linked to the ESC Asia with APSC & AFC or do not reference it. It is in our best and common interest to retain the focus of the profession on this single platform during the 2-day event (from from 4 to 5 December 2020).

During the period beginning from 4 December 2020 through 5 December 2020, the ESC does not allow any corporate-organised Industry Partners official sessions or similar events to take place on other days and in other places except for the official Industry Partners dedicated sessions taking place at the ESC Asia with APSC & AFC.

We thank you in advance for following these recommendations which will help optimise the collective gathering of the global cardiology community throughout the event.

#### **Your contacts**

A dedicated team is happy to assist you in your preparations for the ESC Asia with APSC & AFC. Please contact the following people as necessary for your queries.

#### Satellite Symposia & Sponsorship:

Abir Ghorab Mailbox ESC Asia Industry Services <u>escasiaservices@escardio.org</u> Orders and Industry Relations: industry@escardio.org

## **Booking procedure**

Application forms available on the ESC Industry portal: <u>http://www.escexhibition.org/ESCAsia2020</u>

#### **Application deadlines**

| 30 October 2020  | Registration official opening |
|------------------|-------------------------------|
| 13 November 2020 | Application deadline          |

## **Appointed agency**

- Industry Partners should inform the ESC, in writing, which agency is appointed to conduct its affairs. Requests from unknown agencies will not be taken into account.
- Applications must be submitted by the sponsoring industry. Correspondence should be made exclusively between this company and the ESC.
- It is not the role of any agency to make initial enquiries or reservations with the ESC independently of the sponsoring industry.
- The named agency cannot fully act as if it were the company itself and the company will continue to be held entirely responsible and accountable for activities organised in its name by its agency.
- The ESC has created ESC Guidelines for Industry@ESC Asia with APSC & AFC as an essential tool on how to host Industry activities. It is obligatory that every appointed agency read these Guidelines and all other documents posted on www.escexhibition.org website to have a proper working relationship with the ESC Industry Team. Sponsoring industry are responsible for communicating these Guidelines to staff and appointed agencies.
- The ESC reserves the right to inform the sponsoring industry if the appointed agencies have not read or understood the ESC Guidelines for Industry so the companies may ensure smooth communication is re-established.

### **Condition of sales**

Order Forms need to be signed by an authorised company representative, only signed order forms will be taken into consideration. Transfer - even in part - of the rights and obligations arising from the order to third parties is not permitted.

An invoice will be sent to the company by email.

It is the ESC's policy that all invoices must be paid by the date indicated on the invoice (30 days from date of invoice) or before the opening of the event, should this date fall first. Any late payment shall result in the application of an interest for late payment no lower than 3 times the legal interest rate, in addition to a fixed compensation for recovery costs of forty (40) euros. This Order subjects the signatory to the full respect the Payment Terms of this order. Failure to respect the Payment Terms may result in the sponsor product being refused without refund.

Streaming of Satellite Symposia are cancelled automatically if the ESC or official supplier invoices has not been paid within the given payment period.

Given serious cause the ESC is entitled to postpone, to curtail the duration, to close the industry activities completely or in part for any period, or to cancel the Event. In the event of complete or part postponement or curtailment, the order form is regarded as valid for a possible new date and new duration for the said Event. If, for any reason, ESC Asia with APSC & AFC has to be cancelled, the ESC will refund the sponsoring industry the sum paid at the time of the cancellation.

The ESC acts in good faith and is not liable for refund of contracted services in the case of regulatory or legislative bodies refusing the content of same.

For all payment, invoicing, and cancellation information, please refer to the Order Form.

#### Note

The invoice will be issued by: ESC – European Society of Cardiology 2035 route des Colles CS 80179 BIOT 06903 Sophia Antipolis, Cedex FRANCE

Signature of the order form constitutes establishment of the contract between the Industry Partner and the ESC. An invoice will be sent to the Industry Partner by email only. Should the confirmation differ from the order form, the details of the confirmation prevail unless the sponsor protests in writing within two weeks of the date indicated on the confirmation email.

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# **1. SATELLITE SYMPOSIA**

| 1. SATELLITE SYMPOSIA                                 | 6  |
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**Key Dates** 

| 13 November 2020 | By this date, your agenda must be provided to the ESC |                          |  |  |
|------------------|---|--------------------------|--|--|
|                  | for submission to                                     | the Congress Programme   |  |  |
|                  | Committee (CPC).                                      |                          |  |  |
| 23 November 2020 | 5 1   | video pre-recorded files |  |  |
|                  | submission deadline                                   |                          |  |  |

#### **Collection of audience leads**

Registered profile information and details will be shared with Satellite Symposia organisers. We will provide you with the following data for all individuals who view your session on ESC Asia with APSC & AFC platform: title, first name, family name, age, gender, country, state/province, email address, and profile information. This information will be available as follows: 15 days after the event for the Live report, 45 days after the event for the VOD report, however it will not be included in the ESC 365 report due to GDPR regulations.

| Hours PARIS Time | Hours (SGT) Singapore | Session name   |
|------------------|-----------------------|--|
| 08:00 - 08:15    | 15:00 - 15:15         | Welcome address  |
| 08:15 - 08:45    | 15:15 - 15:45         | 2020 ESC Guidelines on Non-ST-Segment Elevation Acute Coronary Syndromes |
| 08:45 - 08:50    | 15:45 - 15:50         | Interlude 1  |
| 08:50 - 09:20    | 15:50 - 16:20         | Should we give colchicine to all coronary patients?                      |
| 09:20 - 09:25    | 16:20 - 16:25         | Interlude 2  |
| 09:25 - 09:55    | 16:25 - 16:55         | EMPEROR Reduced  |
| 09:55 - 10:00    | 16:55 - 17:00         | Interlude 3  |
| 10:00 - 10:30    |                       |  |
| 10:30 - 10:35    | 17:30 - 17:35         | Interlude 4  |
| 10:35 - 11:05    | 17:35 - 18:05         | ESC Guidelines on Atrial Fibrillation                                    |
| 11:05 - 11:10    | 18:05 - 18:10         | Interlude 5  |
| 11:10 - 11:40    |                       |  |
| 11:40 - 11:45    | 18:40 - 18:45         | Interlude 6  |
| 11:45 - 12:15    | 18:45 - 19:15         | Update on lipid management and new therapeuthic options PCSK9            |
| 12:15 - 12:20    | 19:15 - 19:20         | Interlude 7  |
| 12:20 - 13:05    |                       |  |
| 13:05 - 13:10    | 20:05 - 20:10         | Interlude 8  |
| 13:10 - 13:40    | 20:10 - 20:40         | COVID-19 and Cardiovascular Diseases                                     |
| 13:40 - 13:45    | 20:40 - 20:45         | Closing of the day + Announcing Programme Day 2                          |

### **1.1 Preliminary Programme**

| Saturday 5 Decen | nber (Day 2)          |   |
|------------------|-----------------------|---|
| Hours PARIS Time | Hours (SGT) Singapore | Session name  |
| 08:00 - 08:05    | 15:00 - 15:05         | Presentation Programme Day 2  |
| 08:05 - 08:35    | 15:05 - 15:35         | 2020 ESC Guidelines on Sports Cardiology and Exercise in Patients with Cardiovascular Disease |
| 08:35 - 08:40    | 15:35 - 15:40         | Interlude 9   |
| 08:40 - 09:10    | 15:40 - 16:10         | New therapies in heart failure with reduced ejection fraction: For whom? When?                |
| 09:10 - 09:15    | 16:10 - 16:15         | Interlude 10  |
| 09:15 - 09:45    | 16:15 - 16:45         | DAPA CKD  |
| 09:45 - 09:50    | 16:45 - 16:50         | Interlude 11  |
|                  |                       |   |
| 10:20 - 10:25    | 17:20 - 17:25         | Interlude 12  |
| 10:25 - 10:55    | 17:25 - 17:55         | Explorer HCM  |
| 10:55 - 11:00    | 17:55 - 18:00         | Interlude 13  |
|                  | 18:00 - 18:30         | Industry Satellite Symposium  |
| 11:30 - 11:35    | 18:30 - 18:35         | Interlude 14  |
| 11:35 - 12:05    | 18:35 - 19:05         | Latest Late-BreakingTrials in Asia  |
| 12:05 - 12:10    | 19:05 - 19:10         | Interlude 15  |
| 12:10 - 12:55    | 19:10 - 19:55         | Industry Satellite Symposium  |
| 12:55 - 13:00    | 19:55 - 20:00         | Interlude 16  |
| 13:00 - 13:30    | 20:00 - 20:30         | Award Session   |
| 13:30 - 13:35    | 20:30 - 20:35         | Closing Session   |

### **1.2 Satellite Symposia**

Our prime-time channel will host the latest breakthroughs in essential best practices and other recommendation from renowned experts and will ensure maximum visibility for your findings.

For a more engaging experience the audience will have the possibility to interact directly with the speakers through a live chat.

### 6 slots available in our Programme

Limited to 2 slots per company (allocated in line with our ESC Asia with APSC & AFC accrued point ranking)

| • | 30-minute Satellite Symposia Live |                                   |  |  |  |
|---|-----------------------------------|-----------------------------------|--|--|--|
|   | Friday 4 December:                | 10:00 - 10:30 (17:00 - 17:30 SGT) |  |  |  |
|   | Friday 4 December:                | 11:10 – 11:40 (18:10 – 18:40 SGT) |  |  |  |
|   | Saturday 5 December:              | 09:50 - 10:20 (16:50 - 17:20 SGT) |  |  |  |
|   | Saturday 5 December:              | 11:00 – 11:30 (18:00 – 18:30 SGT) |  |  |  |

| • | 45-minute Satellite Symposia Live |                                   |  |  |  |
|---|-----------------------------------|-----------------------------------|--|--|--|
|   | Friday 4 December:                | 12:20 – 13:05 (19:20 – 20:05 SGT) |  |  |  |
|   | Saturday 5 December:              | 12:10 – 12:55 (19:10 – 19:55 SGT) |  |  |  |

### Satellite Symposia Live include the following:

- Dedicated listing on the Event Platform
- Full AV and technical support provided by ESC official supplier
- Live interaction with audience via the live chat and live interaction with panelists.
- Video on Demand available after live on the event and ESC 365 platforms
- General metrics
- Webcast video files

## **Product Specifications**

- CPC programme validation required
- Options of pre-recording will be offered by ESC official provider to sponsoring industry at extra-cost
- Sponsoring industry to produce video for integration in Live Program
- Production costs not included
- Interaction with audience will be possible through an integrated interactive tool

The official provider for Industry Live Sessions is: CYIM – Charlotte Renne - Charlotte Renne - <u>c.renne@cyim.com</u>

## 1.3 Preparing Satellite Symposia Scientific Programme

## Submitting your scientific programme

By 13 November 2020, the complete scientific programme of Satellite Symposia must be submitted via the appropriate service provided by the ESC.

A complete programme includes the following:

- Learning objectives (for publication on the Scientific Programme & Planner)
- Title of the session
- Session topic number chosen on the ESC Asia with APSC & AFC topic lists
- Duration of the session
- Proposed name of the Satellite Symposia Chairperson(s) and Speaker(s)
  - 1 Chairperson/Moderator mandatory
  - 2 Speakers minimum

- Title of each presentation with their duration and topic number chosen on the ESC Asia with APSC & AFC topic lists

- Complete addresses of Chairpersons and Speakers

### Approval of scientific programmes

The content and scientific programme of Satellite Symposia will be reviewed and approved in the most timely manner by the Chairperson of the Congress Programme Committee (CPC) who will confirm/ascertain the scientific value of Satellite Symposia and scope of these sessions with the framework of the Event. Approval or suggestions for changes by the CPC Chairperson will be communicated to sponsoring industry. These recommendations must be taken into consideration.

### Scientific programme charter

The Congress Programme Committee (CPC) expects sponsors of Satellite Symposia to maintain high overall quality of their sessions with regards to programme objectivity, balance in content and scientific rigor.

### Session structure

- Session structure should respect the general organisation of academic sessions. As a general rule, no more than four presentations per session are encouraged in order to foster discussions.
- The scientific programme structure should allow adequate time both for presentation and discussion.

### **Session content**

- Session content should focus on the medical and scientific environment in which a drug, a device or a service is being developed. Not all lectures should focus on a specific drug, device or service. The scientific programme should rather provide a balanced view of the entire scientific field.
- No drug, device, product names, brand names or trademarks are allowed in the session or presentation titles of Satellite Symposia. Session or presentation titles may contain a generic name. Marketing or journalistic connotations must be avoided. The scientific programme will not be accepted if it is thought to be promotional rather than educational.
- Following a presentation highlighting a potential added value of a drug, device or service, an open, nonbiased discussion should be organised in order to put the presented facts and results in perspective.
- No abstracts need to be submitted for Satellite Symposia.

## **Chairpersons and Speakers**

- The ESC or ESC Associations President, President-Elect and Past-President cannot participate in any Satellite Symposia as Chairperson or Speaker.
- Chairpersons and Speakers should have a quality stamp of recognised and competent speakers, and independent chairmenship.
- Chairpersons and Speakers should not be paid employees of the organizing company.
- The role of Chairperson(s) is to ensure that scientifically balanced information is presented during the scientific programme and that discussions are unbiased.
- Chairpersons should give an introduction at the beginning of the session and summarise the content of the scientific programme at the end.
- Chairpersons and Speakers are expected to be present during the entire duration of the scientific programme.
- Chairpersons and Speakers should provide balanced and neutral scientific information.
- Chairpersons and Speakers may not participate in two parallel Satellite Symposia. In this case, the two companies concerned and the respective Speakers will be informed and requested to resolve the situation.
- Chairpersons and Speakers should receive the complete programme of the Satellite Symposia they are involved in at least one week before the session.

### Session identification number

- A session number is assigned to identify each Satellite Symposia. This session number must be included in all communications with the ESC. Communications that do not contain this session number will not be treated with the same efficiency.
- Satellite Symposia are announced as "sponsored by company X". Session sponsor can use different wording to announce the session on promotional material.

## Satellite Symposia Faculty management policy

The sponsoring industry must contact the Faculty involved in their session(s) with regards to their Faculty contracts and congress participation.

## Disclosure of conflict of interest

Declaration of interest will allow the audience to take potential conflicts of interest into account when assessing the objectivity of the presentation.

- The Congress Programme Committee requests Faculty to declare all possible interest.
- The session organiser confirms that all Chairpersons/Speakers participating in their programme have fully agreed to provide the session organiser with all potential conflicts of interest that may arise from their presentations.
- The existence of potential conflicts of interest does not necessarily indicate a bias. However, it is our ethical obligation to inform organisers and participants so that they are made aware of any relationship that might cause unintentional bias. The disclosure of interest should detail existing relationship with the sponsor of the Satellite Symposia or related organisations or companies.
- A potential conflict of interest may arise from various relationships, past or present, such as employment, consultancy, investments and stock ownership, funding for research, family relationship etc.
- Chairpersons/Speakers are requested to declare interest regarding their current presentation/topics on their first slide and provide the audience with necessary time to read this slide.

### Copyright

Copyright material can be copied for educational purposes if the copying is not done through reprographic means (e.g. by means of photocopying, facsimile, scanning or other mechanical device) and the source is acknowledged. The copied material cannot be used for commercial purposes. Licensing for copyrighted work is the sole responsibility of the Satellite Symposia organisers.

### Changes in the scientific programme content

- Changes cannot be made without the specific approval of the Congress Programme Committee (CPC).
- Failure to adhere to the announced/approved programme content is considered a violation of the ESC Guidelines for Industry@ESC Asia with APSC & AFC

### Extra services

The costs for any extra orders (i.e. polling, rating, etc) are not included in the session price. To order extra equipment we suggest you contact the ESC official provider or consult the catalogue of available auxiliary services available on <a href="http://www.escexhibition.org/ESCAsia2020">http://www.escexhibition.org/ESCAsia2020</a>

### **1.4 Technical Specifications**

Please refer to the industry portal: <u>http://www.escexhibition.org/ESCAsia2020</u>

# **2. ON DEMAND PLATFORM**

All content from the programme will be made available to registered delegates as video on demand on the platform until 5 January 2021.

Content will include:

- VOD content and live discussions on hot topics in the field
- Satellite Symposia (latest resources from industry partners in the field)
- Any other scientific content identified by the event scientific committee
- Social media wall
- Live chat



Following this restricted access period, the event resources will be uploaded and archived on the renowned ESC 365 platform (over 3.73 million resources consulted by 95,000 unique users of the ESC 365 platform since launch). Content will be available to ESC Professional members except for Satellite Symposia content which will be accessible to all for 1 year (MyESC account is required to access resources).

# **3. SPONSORSHIP**

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Sponsorship options can only be ordered by Satellite Symposia organisers.

Cancelling Satellite Symposia at a later stage also means cancelling the sponsorship options.

### 3.1 Assignment of sponsorship items

Sponsorship items will be assigned on a first-come first-served basis.

- The preferred choice of a sponsorship item upon application does not guarantee availability.
- Should the sponsorship item assignment confirmation differ from the order form, the details of the assignment prevail.
- The ESC reserves the right to allocate/modify sponsorship item assignments at any time according to the overall event requirements or in case of unforeseen matters.

#### **3.2 Product Advertising**

Unless specifically noted in these Guidelines, the use of product names/brand names, misleading names that might be perceived as product/brand names and registered trademarks are not permitted for sponsorship products.

In the event where product prescription information is specifically required by local healthcare authorities, the ESC will align with local regulations.

For certain sponsorship products ESC permits product advertising. Local regulatory approval is incumbent on the company selecting the product. The ESC acts in good faith and is not liable for refund of contracted services in the case of regulatory or legislative bodies refusing the content of said products.

### 3.3 General rule applicable for promotional adverts

- 1 Advert promotes 1 event
- 1 Advert promoting 2 Satellite Symposia will be considered as 2 Adverts.

#### Branding

The use of any ESC corporate branding and visuals (such as logos, images, graphics, and branding guidelines) is strictly forbidden in any advertising, publicity, film, video, other media etc. without prior request and subsequent written approval from the ESC.

A copy of the ESC Branding Guidelines may be obtained at following web address: www.escardio.org/The-ESC/About/Policies/ESC-corporate-identity

For further information please contact: <u>communications@escardio.org</u>

#### **Event visual**

A specific version of ESC Asia with APSC & AFC event visual (picto) is provided for facultative use by our Industry Partners to promote their activities. This picto is the only ESC visual that may be used and it must not be distorted or altered in any way. The picto size should be used in a manner which gives the reader the impression of a stamp of participation. Therefore, the visual size should not be larger than 10% the size of the page upon which it appears.

Industry Partners may not create visuals that give the impression of being official ESC Congress materials. The materials must clearly and primarily carry the branding of the Industry Partner.

The use of the ESC logos is not allowed.

Sponsors or their agencies are not allowed to reproduce texts that have been specially produced by ESC for use in publications or any material posted on the ESC Website.

#### Official name of the event

Each sponsor must ensure that all publications referring to ESC Asia with APSC & AFC mention this official name only.

#### URLs to external website

Out of respect for our fellow sponsors, we request that all URLs placed on specific platform items direct visitors to pages which may be consulted by the ESC at any time. You may share the link to your corporate website or to your ESC activities for instance, however you must refrain from redirecting visitors towards external activities which are outside of the ESC scope – such as external sessions or activities which could have been held on the ESC platform. The ESC reserves the right to remove your URLs from the ESC platform if such promotion of external activities were to be found, with immediate effect. Abiding by this rule will ensure the vast majority of delegates remain on the sole ESC platform for its educational content and resources, which will benefit all parties involved.

#### **Promotional material approval**

- ESC approval is mandatory for all promotional material.
- The ESC's decision is final and does not require justification.
- The content of promotional material must not include any product names, or names that might be perceived as misleading product names, brand names or specific quality or virtues of a sponsoring Industry and/or any of the Industry's product(s) either via text or visuals

### **3.4 Product descriptions and Technical Specifications**

#### **Intersessions Interlude**

#### Deadline: 23 November 2020

### No product advertising permitted

Broadcast your scientific highlights in a 5 minutes format between sessions from 4 to 5 December 2020.

Format can be: 5' session pre-recorded/Advertorial/Documentary/video footage/ Practical Tutorial.

### Intersessions interlude include the following:

- Dedicated listing in the Event Platform if the interlude take the form of a scientific presentation
- Video on Demand available after live on the event and ESC 365 platforms if the interlude take the form of a scientific presentation.
- General metrics

### **Product Specifications**

- CPC programme validation required if the interlude take the form of a scientific presentation
- Sponsoring industry to produce video for integration in Live Program. Options of pre-recording will be offered by ESC official provider to sponsoring industry at extra-cost
- Production costs not included

Intersessions interludes sponsors must provide:

- A 5-minute maximum high definition mp4 format videos
- Format: .mp4
- Resolution: Full HD (1920 x 1080 pixels, format 16/9)
- Codec: H264
- Frame Rate: 25P

#### **Banner advertising**

#### Deadline: 25 November 2020

Industry Partners have the opportunity to promote their activities thanks to our wide range of banner advertisements across the ESC Asia with APSC & AFC online platform:

### Homepage Dynamic Banner No product advertising permitted

Promote your session programmes or external website on our ESC Asia with APSC & AFC Homepage Dynamic Banner. This sliding banner will rotate every 5 seconds and will include 3 sponsors, who may use a different banner for each day.

**Note**: the carousel does not start on a random banner but rather is dependent on the position that was chosen by the sponsor, meaning that "Position 1" will always be shown during the first 5 seconds of the 15 second carousel, while "Position 3" will always appear during the last 5 seconds.

Homepage Dynamic Banner sponsors must provide:

- 1 banner visual: jpg/gif/png of 728x90 (standard IAB), the weight of the visual should be less than 150 Kb if possible

- 1 hyperlink url address

### eBlasts

### No product advertising permitted

The eBlast is an ideal way to highlight your event activities and your association with ESC Asia with APSC & AFC. Delegates will be able to open an enlarged pdf version of each of the sponsor's adverts by clicking on the advert visual or the session title. Hyperlinks to an external website are permitted. As mentioned below the eBlasts can be mailed to My ESC Account owners audience with specific interest in ESC Asia with APSC & AFC and registered delegates who have agreed to receive communications from the ESC (according to European data protection regulations). eBlasts will be sent out early morning of each date.

Slots will be assigned on a first-come first-served basis.

eBlast sponsors must provide:

- 1 advert visual for mailing content - size: 284px x 142px - weight: 50 ko max (recommendation: include your logo)

- 1 Pdf format advert – weight: 1MB max

| Please    | refer                | to        | specification    | document | on |
|-----------|----------------------|-----------|------------------|----------|----|
| http://ww | <u>w.escexhibiti</u> | on.org/ES | <u>CAsia2020</u> |          |    |

#### **Pre-event**

Reach out to My ESC Account owners audience with specific interest in the in ESC Asia with APSC & AFC and pre-registered delegates via an electronic invitation sent out prior the event on

2 December 2020

Deadline 25 November 2020

#### **During event**

Reach out to My ESC Account owners audience with specific interest in the in ESC Asia with APSC & AFC and place your event activities at the forefront of all registered delegates minds by reaching out to them via a dedicated email invitation sent out during the event on

4 December 2020

#### Deadline 27 November 2020

#### Post-event

Place your event activities posted on the platform VOD at the forefront of all registered delegates' minds by reaching out to them via a dedicated email invitation sent out post-event on

**10 December 2020** 

Deadline: 23 November 2020

**Deadline 3 December 2020** 

# e-Daily News Bulletin Adverts

# No product advertising permitted

Our dedicated congress newsletter highlighting the most up-to-date scientific information from ESC Asia with APSC & AFC will be emailed to approximately 53,000 healthcare professionals with a My ESC Account on 4 and 5 December 2020. This is an ideal opportunity to extend your visibility and promote your digital sessions or your external website via hyperlink, with your advertisement as a banner in the e-Daily News.

**Note**: the e-Daily News is sent out the evening preceding the newsletter's date, for instance the Friday 4 December e-Daily News will be sent out on Thursday 3 December in the evening.

e-Daily News Adverts sponsors must provide:

- 1 advert visual for mailing content: size 600px x 150px (LxH)
- 1 hyperlink url address

### **4. GENERAL TERMS & CONDITIONS**

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### 4.1 General

Returning an application form and signature of the order form constitutes an Agreement and implies accordance with the ESC Guidelines for Industry@ ESC Asia with APSC & AFC.

These conditions supersede any others written agreements the ESC may have with Industries except otherwise mutually agreed upon between the Parties.

#### Indebtedness

If the Industry fails to meet its financial obligations, additional expenses or other claims arising from the contract, the ESC is entitled to prevent the Industry from accessing the service (incl. rental space) as long as a joint solution is not identified.

#### **Counterclaims rights renounced**

The Industry renounces the right to offset counterclaims against any fees for service payable in time unless the counterclaims are undisputed or have been confirmed by a court of law.

#### Penalties

Non respect of these ESC Guidelines for Industry @ ESC Asia with APSC & AFC may result in the loss of Accrued Points and/or the loss of eligibility to participate in future ESC Congresses for a period of two years. The procedure for policing and enforcing the violation system is as follows:

The ESC will report alleged violations to the ESC Guidelines for Industry @ ESC Asia with APSC & AFC Committee. After considering the available evidence, a representative of the relevant company having been invited to present the company's view, the Committee will give its opinion. This will be confirmed in writing after the Congress. Appeals may be made to the Board of the ESC.

### 4.2 Liability

The Industry shall be fully liable for the content of its presentation, promotional messages and/or any other information presented, displayed during ESC Asia with APSC & AFC. The Industry shall hold the ESC harmless from any third Party's claim, damages or loss arising out including but not limited to infringement, breach of copyright protected content or material.

Each Industry warrants accepts that all its activities in relation to ESC Asia with APSC & AFC are in full respect of applicable laws, regulations, guidelines and relevant trade association codes of practice.

For certain Sponsorship products ESC permits product advertising. Local regulatory approval is incumbent on the company selecting the product. The ESC acts in good faith and is not liable for refund of contracted services in the case of regulatory or legislative bodies refusing the content of said products.

#### 4.3 Copyright

The Industry acknowledges and agrees that: (a) the ESC owns all right, title and interest in the ESC Trademarks and ESC Content; (b) nothing in this Agreement

shall confer in the Industry any right of ownership in the ESC Content or the ESC Trademarks and that all uses of the ESC Trademarks shall inure to the benefit of ESC; and (c) the Industry shall not now or in the future contest the validity of the ESC Trademarks or use or authorise the use of any trademarks, service marks or logos that are confusingly similar to the ESC Trademarks.

ESC acknowledges and agrees that: (a) the Industry owns all right, title and interest in the Industry Materials and the Industry Trademarks; (b) nothing in this Agreement shall confer in ESC any right of ownership in the Industry Materials or the Industry Trademarks and that all uses of the Industry Trademarks shall inure to the benefit of Industry; and (c) ESC shall not now or in the future contest the validity of the Industry Trademarks or use or authorize the use of any trademarks, service marks or logos that are confusingly similar to the Industry Trademarks.

#### **4.4 Frustration and Cancellation**

Given serious cause the ESC is entitled to postpone, to curtail the duration, to close the industry activities completely or in part for any period, or to cancel the Event.

In the event of complete or part postponement or curtailment, the order form is regarded as valid for a possible new date and new duration for the said Event. If, for any reason, the Congress has to be cancelled, a 15% administrative fee will remain due by the Sponsor.

#### 4.5 Termination of the Agreement

If after binding application and conclusion of the contract the ESC should accept that an Industry may withdraw from their contract, the Industry is liable for the full amount of the rental fee including all surcharges and associated costs.

#### 4.6 Jurisdiction and Applicable Law

In the event of any disputes, controversies or claims arising in connection with the Agreement or arising out of, or relating to, any provision of the Agreement or the breach thereof, the Parties shall try to settle the problem amicably between themselves. Should the Parties fail to come to an agreement within sixty (60) days from the first notice of such dispute, controversy or claim; the same shall be finally settled by the competent Court of Grasse, France.

The Agreement shall be construed in accordance with the laws of France.

# **5. Frequently Asked Questions**

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#### **5.1 Digital format**

How long will ESC Asia with APSC & AFC be live?

The event will be live over 2 days, from Friday 4 December to Saturday 5 December 2020. The event platform will remain open for 1 month after, until Tuesday 5 January 2021

#### How can I get the latest news on ESC Asia with APSC & AFC?

We invite you to bookmark the following webpage to gather all the latest news on ESC Asia with APSC & AFC: <u>www.escardio.org/Congresses-&-Events/ESC-Congress</u>

#### What are the registration fees to attend ESC Asia with APSC & AFC?

In an effort to further support healthcare professionals around the world, the ESC has decided, exceptionally for 2020, to offer complimentary registration to this unique online event. The registration opened on 30 October 2020 and can be done via the following link: <u>https://www.escardio.org/Congresses-&-Events/ESC-Asia/Registration</u>

#### How many visitors does ESC expect overall?

This is a first experience for ESC Asia in this digital transformation. ESC will reach to Affiliated Cardiac Societies to promote this event globally and communicate to ESC Asia Pacific database. In addition our two partners, Asia Pacific Society of Cardiology (APSC) and Asean Federation of Cardiology (AFC) will promote the congress to their members.

The sizing of the platform will be for 5 000 simultaneous connections.

#### How will ESC Asia with APSC & AFC be presented on Social Media?

We kindly ask you to use the official hashtag #ESCardioAsia

#### Where are the platform's servers located?

The ESC Digital Health Week 2020 will be on the Escardio website which is hosted on cloud servers, in Amsterdam.

# What are the rules of compliances applicable to digital events? *MedTech Europe:*

What is a Virtual Third Party Organised Educational Event ("Virtual Event") A [stand-alone] Virtual Third Party Organised Educational Event ("Virtual Event") consists of the filming of presentations, panel discussions or live clinical procedures (e.g. hands-on sessions, surgery simulations, live surgeries, etc.) and their broadcasting (whether immediate or deferred) to an audience which is not physically in attendance. A Virtual Event is delineated by the lack of Healthcare Professional ("HCP") attendees, as the only HCPs physically present at a Virtual Event are those involved in its creation, i.e. presentation. As a result, a Virtual Event will not be connected in any way with a physical Third Party Organised Educational Event. Conversely, the filming of presentations, discussions, etc. made during a Third Party Organised Educational Event ("Broadcasted Event"), and its broadcasting to audiences not present at the physically attended Event-whether contemporaneously or after the Event—do not qualify as a Virtual Event. For avoidance of doubt, Companies may provide financial and/or in-kind support (e.g. Company products) to Virtual Events in accordance with the rules of the Chapter 2 of the MedTech Europe Code.

# Are Virtual Events subject to the MedTech Europe Conference Vetting System (CVS)?

Virtual Events are not subject to CVS. Third Party Organised Educational Events as well as their broadcasting, falling in the scope the MedTech Europe CVS, are subject to CVS. Both Virtual and Broadcasted Third Party Organised Educational Events are subject to the rules of the MedTech Europe Code of Ethical Business Practice.

## EFPIA, PhRMA & IFPMA:

EFPIA has established a Joint Guidance Document with the International and American pharmaceutical representative bodies to provide a framework for their members supporting international medical congresses which have transformed to a virtual format. The Guidance Document is available for your review <u>here</u>.

### 5.2 Orders

## How do I apply for ESC ASsia with APSC & AFC?

Sales opened on Friday 23 October 2020 on the portal <u>www.ESCexhibition.org</u>. Items will be assigned on a first-come first-served basis.

# I'm having technical difficulties with "My ESC" Login (ESCid) or would like to update my ESC profile information. Who can help?

You will be asked to sign-in to your My ESC Account. If you do not have a My ESC Account you will need to create one during the registration process, this will take you two minutes to fill in.

Need Help? Find out more about the MY ESC Account in our <u>question answered</u> page

# **5.3 Sessions**

### When will the Scientific Programme be available?

The programme will be available from Friday 20 November 2020 on the following page: <u>https://www.escardio.org/Congresses-&-Events/ESC-Asia</u>

# Will the session slots availability follow the same company ranking as per the in-person ESC ASIA WITH APSC & AFC?

Items will be assigned on a first-come first-served basis.

# Will all Industry resources be available on ESC 365 once ESC Asia with APSC & AFC ends?

Yes – The Satellite Symposia will be available on ESC 365 from 6 January 2021.

### Will translations of my session be possible?

Once you have ordered your Satellite Symposia you will be put in contact with the ESC Official provider with whom you will be able to discuss the feasibility of your request. You can also contact an agency of your own and add subtitles in the video files to be upload in the VOD section and ESC 365.

### Will I be able to collect the leads of my audience?

During the event, all registered profile information and details will be shared with Satellite Symposia organisers. We will provide you with the following data for all individuals who view your session on ESC Asia with APSC & AFC platform : title, first name, family, name, age, gender, country, state/province, email address, and profile information. This information will be available 15 days after the event for the Live report, 45 days after the event for the VOD report, however it will not be included in the ESC 365 report due to GDPR regulations.

# How will you ensure compliance is met and only Healthcare Professional attend virtual sessions?

The following disclaimer is at the point of registration to ensure compliance with industry codes. "I understand that ESC Asia with APSC & AFC, and all content therein, is designed exclusively for qualified medical professionals. In line with current European legislation and healthcare industry regulations., I hereby confirm my qualifications to access this platform and its contents." – *mandatory tick box* 

## **5.4 Sponsorship**

### How will the Dynamic Banners work?

The Homepage and Insight Page carousels will contain up to 3 non-random banners of 5 seconds each. The carousel will not start on a random banner but rather will be dependent on the position that was chosen by the sponsor, meaning that "Position 1" will always be shown during the first 5 seconds of the 15 second carousel, while "Position 3" will always appear during the last 5 seconds.

# Will product advertising be allowed among sponsorship items?

No product advertising are not allowed among sponsorship items.

# Will it be possible to include an external hyperlink with my advertisement as a banner in the e-Daily News?

Yes, it is allowed to include 1 url linked to your sponsor programme or corporate website.

### **5.5 CME and Accreditation**

### Will ESC Asia with APSC & AFC be accredited?

ESC Asia with APSC & AFC is currently under review process for accreditation with the European Accreditation Council for Continuing Medical Education (EACCME®).EACCME ® has recognition agreements with USA and Canada for ECMEC ® conversion. More information <u>here</u>.

If you have read the above and your question is not answered within this FAQ, please <u>contact the Industry Team</u>.